



SONG DA  
CORPORATION JSC

SOCIALIST REPUBLIC OF VIETNAM  
Independence – Freedom – Happiness

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Hanoi, 03<sup>rd</sup> April 2025

**AGENDA FOR THE 2025 ANNUAL GENERAL MEETING OF  
SHAREHOLDERS OF SONG DA CORPORATION – JSC**

Location: Song Da Building, No. 493 Nguyen Trai Street, Thanh Xuan Nam Ward,  
Thanh Xuan District, Hanoi

Time: 08:30 AM on 25 April 2025

No	Timeline	Content
1	08:30 09:00	- Reception of delegates and shareholders.
		- Verification of shareholder eligibility.
		- Distribution of materials and voting cards to shareholders.
2	09:00	- Organize and prepare for the General Meeting
		Introduction of delegates attending the meeting.
		- Opening of the General Meeting.
		- Report on the results of verifying shareholder eligibility and the conditions for holding the meeting according to legal regulations.
3		- Introduction and approval of the Presidium.
		- Introduction of the General Meeting's Secretariat.
		- Election of the vote counting committee.
4		- Approval of:
		+ The agenda of the General Meeting of Shareholders.
		+ The working regulations of the General Meeting of Shareholders.
5		<b>Approval of Reports and Proposals presented to the General Meeting of Shareholders.</b>
		- Report of the Board of Management on its activities in 2024, the results of business production and operations in 2024, and the business plan for 2025.
		- Report on the activities of Board of Supervisors in 2024 and the operational plan for 2025.
		- Proposal for the approval of the audited financial statements for the year ended 31 December 2024.

No	Timeline	Content
		<ul style="list-style-type: none"> <li>- Proposal for the approval of the profit distribution plan for 2024.</li> <li>- Proposal for the approval of the settlement of Board of Management's remuneration and the salary and remuneration of the Supervisory Board for 2024; remuneration plan for the Board of Management and salary, remuneration for the Supervisory Board for 2025.</li> <li>- Proposal for the approval of the selection of an auditing firm for the financial statements for 2025</li> </ul>
6		- Speech by the leadership of State Capital Investment Corporation
7		<p style="text-align: center;"><b>Discussion &amp; Voting</b></p> <ul style="list-style-type: none"> <li>- Discussion of the contents in the Reports and Proposals mentioned above.</li> <li>- Proposal to vote on the contents in the Reports and Proposals.</li> </ul>
8		- Break.
9		- Presentation of the voting results for the approval of the Reports and Proposals presented to the General Meeting of Shareholders.
10	11:40	<p style="text-align: center;"><b>Closing of the General Meeting</b></p> <ul style="list-style-type: none"> <li>- Approval of the Minutes and Resolutions of the Meeting.</li> <li>- Closing of the General Meeting.</li> </ul>